

# HAWKER COLLEGE

*A Community of Learning*

## [Consent for student to use Google Apps for Education and Microsoft Office 365.](#)

Dear parent or guardian,

Hawker College is committed to providing a technology rich environment for our students as our community believes the use of Information and Communication Technology (ICT) is fundamental in assisting teaching and learning in all areas of the school curriculum.

The college intends to adopt the new cloud services provided by the Directorate (Google Apps for Education, Microsoft Office 365 and ClickView). These will further contribute to the stated intent of the Hawker College in the CyberSafety Student Agreement to provide students with access to current ICT resources.

Google Apps for Education will provide the new student email service. This email service is hosted on our SchoolsNET domain, enabling better security and oversight. The Directorate also has a new licensing agreement with Microsoft. All students can download the latest version of Office Pro Plus completely free on up to 5 personal computers or devices. ClickView is a resource that enables teachers to find and share curriculum-relevant videos with their students. ClickView Online is a Cloud-based platform that extends the reach of the ClickView resource beyond the local network. All synchronised videos are available for viewing by teachers and students using computers and mobile devices.

As Google Apps for Education, Microsoft Office 365 and ClickView require some personal information of students in order to provide the service, and that information will be stored in a location outside of the Education and Training Directorate, we seek your consent to provide access to your child.

The Student Privacy Information sheets attached to this letter provide clear information on any student data that may be collected by these services, how the data is stored, used and deleted.

You are welcome to contact the college for more information. Teachers are currently implementing the opportunities that are now available through Google Classroom. If you would like your student to have access, please return your consent form as soon as possible, preferably before close of business on Friday 6 February.

Yours Sincerely,

Frank Keighley  
Deputy Principal – Students and Community  
Hawker College  
Murrnaji Street  
Hawker ACT 2014

(02) 6142 0355

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Consent for student to use Google Apps for Education, Microsoft Office 365 and ClickView.

The ClickView resource has recently been added to the range of new software facilities available for use of students in ACT public schools. If you know that you have already provided consent for Google Apps and Microsoft Office 365, then you only need to action the ClickView section of the form below.

Student's name: \_\_\_\_\_

Parent or Guardian's Name: \_\_\_\_\_

I (please circle) **consent** | **do not consent** to the use of **Google Apps for Education** for my child.

I (please circle) **consent** | **do not consent** to the use of **Microsoft Office 365** for my child.

I (please circle) **consent** | **do not consent** to the use of **ClickView** for my child.

I acknowledge that my child must act in accordance with the Hawker College CyberSafety Student Agreement when using Education and Training Directorate systems, including the use of the Directorate's systems outside of the school.

Parent/Guardian's Signature: \_\_\_\_\_

Date: \_\_\_\_\_